



**Meeting Minutes
Board of Directors Meeting
July 26, 2019**

A meeting of the Lynchburg Regional SHRM Board of Directors meeting was held July 26, 2019 at the Comfort Inn & Suites, 15001 Wards Rd, Lynchburg, VA 24502. Jim Burns, SHRM-CP called the meeting to order at 7:30 a.m.

Board Members present: Caitlin King, SPHR, SHRM-SCP; Jim Burns, SHRM-CP, Lauren Metz, SHRM-CP; David Brandt, SHRM-CP, Lisa Gordon, SHRM-SCP, Nate Mahanes, and Francie Dye.

Caitlin motioned to approve the June Board of Directors Meeting Minutes, Lisa seconded, and they were approved.

Director Reports

Financial: David reported that the checking account balance is \$18,864.97. David mentioned the Chapter is ahead of budget with sponsorships. We did receive payment from the Workforce Development Board for \$750.00 for their Annual Sponsorship. The Board approved to move the Post Office from the Odd Fellows Road location to the Forest location and David will start that process.

Legal: Lisa reported there could be some movement on the overtime laws. The House has voted to abolish the Cadillac tax so it now goes through the Senate. The House passed a \$15 minimum wage bill but the Senate has not voted yet.

Membership: Jim reported on behalf of Donna that the Chapter currently has 99 active professional members and 8 student members, a total of 107. There is also three pending memberships.

Professional Development: The Board discussed the post-Chapter Meeting Survey and had 10 responses from the previous month. The Board agreed to try having paper surveys at the meeting to increase response rate. There was discussion on requiring presenters to have at least one interactive component in their presentation. Francie mentioned that she still has not heard back from SHRM National for a November speaker and if we do not have a response by the end of July, we will need to book a different presenter. Paul will send one final request before looking for a different speaker.

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Public Relations: Nate reminded everyone that our Google Drive is available to upload all Chapter documents to. Nate indicated Paul mentioned transitioning the Chapter website to Wild Apricot but the Board agreed that is not necessary at this time.

Caitlin provided an update on the half day seminar her and Jim having been planning which will be held October 17, 2019 in the afternoon. Paul Klockenbrink is still confirming who the actual speakers will be. Location is still to be determined and there will be light refreshments. The Chapter will attempt to get the meeting certified for business credits. Caitlin indicated they are looking into sponsorships to have a low cost for attendees. Nate mentioned that we can get the at-large membership list and make it a recruitment event as well. This will count towards the SHAPE award.

Lauren agreed to join the Workforce Development Board on behalf of LRSHRM.

Jim adjourned at the meeting 8:38 pm.

Lauren Metz
Secretary