



**Meeting Minutes
Board of Directors Meeting
June 26, 2020**

A meeting of the Lynchburg Regional SHRM Board of Directors was held June 26, 2020 remotely via zoom. Paul Kopack, SPHR, SHRM-SCP called the meeting to order at 7:33 a.m.

Board Members present: Paul Kopack, SPHR, SHRM-SCP; Caitlin King, SPHR, SHRM-SCP; Francie Dye; and Lauren Anderson, SHRM-CP. Chairs present: Travis Griffin.

Caitlin motioned to approve the May Board of Directors meeting minutes, Francie seconded, and the Board approved.

Director Reports

Financial: David provided his report via email on June 25, 2020 and Paul reviewed it with the Board. He reported that the current checking account balance is \$27,764.71. The Board discussed the possibility of credits or refunds to pre-paid members for 2020 due to the in person meetings being cancelled from April to July due to COVID-19. The Board decided to discuss this further at the next meeting when David is present.

Membership: Nate provided his report via email to Paul and Paul reviewed it with the Board. He reported 120 active professional members and 3 pending members. He reported this was different than SHRM's member report earlier in the year, but it should be accurate now after Nate completed the SHRM audit.

Professional Development: Francie reported several updates to the chapter meeting programs for the remainder of the year for a variety of reasons. Susie Owen of All Points EAP is working with Rachel Tobin to identify a date for a COVID-19 related zoom presentation. The August meeting description is pending the completion of the member survey sent out via email recently. The speaker for the September meeting may have to be rescheduled to a later date as she is unsure of travelling from Richmond at that time and we need confirmation in enough time before the meeting to submit it for HRCI and SHRM recertification credits. Francie is checking with John Falcone and Amy Kowalski to possibly present in September instead. Karen Ackerman notified Francie that she is unable to be a presenter. Francie reviewed the June chapter meeting survey results. Overall they were good although we had very few responses. Francie has received the link for the July meeting from Curtis Lawyer so it will be emailed to the membership in the next chapter meeting reminder.

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Public Relations: Nate provided his report via email to Paul and Paul reviewed it with the Board. He reported all meetings and Covid-19 resources have been updated on the chapter website and social media. The Board discussed an option for filling the Public Relations position for the remainder of the calendar year. Paul will follow-up with the Board members who were unable to attend today for their feedback as well.

College Relations: Travis Griffin reported that he is having a call with the college relations committee soon regarding possible updates to the scholarship program for 2021. He will bring those to the Board for review after their committee meets.

Francie advised the Board that she will need to step down from her position and the Board after her term is up at the end of this year. Paul expressed appreciation for her time on the Board, her hard work and her wonderful job at setting up programs for the chapter meetings.

The board then discussed possibilities for the half-day seminar planned for the upcoming Fall.

Paul adjourned the meeting at 8:20 am.

Lauren Anderson
Secretary