



Meeting Minutes
Board of Directors/Quarterly Strategic Meeting
June 26, 2019

A meeting of the Lynchburg Regional SHRM Board of Directors meeting was held June 26, 2019 at the Depot Grill, 10 9th St, Lynchburg, VA 24504. Paul Kopack, SPHR, HCS, SHRM-SCP called the meeting to order at 5:37 p.m.

Board Members present: Paul Kopack, SPHR, HCS, SHRM-SCP; Caitlin King, SPHR, SHRM-SCP; Jim Burns, SHRM-CP, Lauren Metz, SHRM-CP; David Brandt, and Lisa Gordon.

Rachel Tobin, College Relations Chair, also was in attendance.

The Board began the meeting focusing on the Scholarship Program and refining the program. Rachel will take the suggestions and propose a revised application and rubric.

The Board next discussed possibly changing the Chapter meeting location for 2020. The Board agreed to plan to stay in the Kirkley for 2020 meetings.

Caitlin and Jim confirmed they are working Paul Klockenbrink to schedule a half day seminar focused on FMLA, Workers' Comp, and ADA.

Director Reports

Financial: David reported that Healthworks, MedExpress, and the Workforce Development Board have all requested to sponsor a Chapter Meeting. The Board approved the MedExpress and Workforce Development Board sponsorships. David reported the checking balance is \$18,225.03 as of June 26, 2019.

College Relations: Rachel reported that she met with the LUSHRM Student Chapter Faculty Adviser who informed her who the new Student Chapter Board is. She will provide Rachel with a list of all email contacts for the students to keep them connected to LRSHRM. Rachel also provided information on upcoming events with LUSHRM.

Professional Development: Paul reported on behalf of Francie. The Board decided to obtain SHRM and HRCI credits for the Manufacturing Skills Institute's upcoming Symposium, and Francie and Nate can represent LRSHRM Chapter at the event. The Board agreed that Francie can host a book club for anyone interested in participating. Paul mentioned she is working on the 2020 schedule and is planning to propose three breakfast meetings. Francie is still working on confirming the November 2019 speaker with National SHRM.

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Caitlin reported that she recently attended the Workforce Development Board meeting and indicated she cannot serve on the Board on behalf of LRSHRM after the current term. She mentioned they are looking for a Union representative to join. David and Lauren will both look into the possibility of serving on that Board to take Caitlin's place.

Paul adjourned the meeting at 7:27 pm.

Lauren Metz
Secretary

DRAFT