



**Meeting Minutes
Board of Directors Meeting
August 28, 2020**

A meeting of the Lynchburg Regional SHRM Board of Directors was held August 28, 2020 remotely via zoom. Paul Kopack, SPHR, SHRM-SCP called the meeting to order at 7:31 a.m.

Board Members present: Paul Kopack, SPHR, SHRM-SCP; Caitlin King, SPHR, SHRM-SCP; Francie Dye; Lauren Anderson, SHRM-CP, Nate Mahanes, Rachel Tobin, and David Brandt, SHRM-CP. College Relations Chair Travis Griffin was also present.

Nate Mahanes motioned to approve the July Board of Directors meeting minutes, Caitlin King seconded, and the Board approved.

Director Reports

Financial: David provided his report via email on August 27, 2020 which listed the current checking account balance is \$27,797.37. David reported the SCC check has been cashed and two new members have paid dues however in general there are not many transactions happening at this time. He mentioned that the Board will need to determine the best approach to sending out 2021 LRSHRM membership renewal invoices since National SHRM will be allowing local Chapter memberships to be paid through them at some point during the next year.

The Board then discussed possible position nominations for the 2021 – 2022 term.

Membership: Nate reported 124 active memberships with 1 pending member. He will work with David to get the renewal invoices out in the best way possible. David motioned to continue the membership raffle for a \$100 gift card for those who renew by December 31st, Nate seconded, and the Board approved. The Board discussed doing the membership special that is a 50% discount for all new members.

Professional Development: Francie discussed the August meeting survey results. She mentioned she is waiting on a few details for the October meeting but the November meeting is all set. She then informed the Board there is only one meeting sponsor scheduled for the remainder of the year which is in September. The Board then discussed sponsorship details as meetings continue to be virtual.

Public Relations: Rachel reported she recently put up a few posts on the social media accounts. The Board discussed reposting SHRM material on the local Chapter pages. She has also been connecting posts directly to the meeting presenters. Rachel will post a reminder to direct current members to complete the Board nomination survey.

College Relations: Travis reported the LU Student Chapter has reconvened as the new school year begins. He is going to setup a meeting with Dr. Brown to discuss goals for the upcoming year and how events will be handled as Covid-19 is still an issue. He is hoping to start promoting the LRSHRM Scholarships sooner than in the past.

Legislative: Lisa Gordon provided her report via email on August 27, 2020 and Paul referenced her updates during the meeting.

Then, Caitlin provided an update on the half day virtual seminar with Gentry Locke confirming they are still working through details.

Paul reported he attended the 3rd Quarter HR Virginia Council meeting. The Pinnacle Award application is due by September 1st. He informed the Board the contract has been signed for the VA SHRM Conference for the next three years. Paul also mentioned that HR Best Practices applications are being accepted and Caitlin will research those requirements.

Nate mentioned that Jon Williams recently obtained his SHRM-CP certification.

Nate requested to speak on behalf of RANE at the beginning of the September Chapter meeting since it is joint with that organization. The Board agreed this was okay.

Paul adjourned the meeting at 8:38 am.

Lauren Anderson
Secretary