



# Lynchburg Regional SHRM Scholarship Program



## PROGRAM DESCRIPTION

### Purpose:

Lynchburg Regional SHRM (LRSHRM) believes in investing in its members in two ways. Based on available funding each fiscal year, LRSHRM will award up to two \$500 scholarships in two categories: college student in a HR program, and HR practitioner working to obtain their HR certification or recertification.

### Definition:

The board will determine no later than June 30<sup>th</sup> of each year if there is funding for the scholarship program, a minimum of \$500 (one scholarship) to a maximum of \$2,000 (four scholarships).

**Up to two (2) "College Scholarships"** will be awarded to:

- A college student enrolled in an accredited college or university in the Lynchburg regional area, who has demonstrated an interest in pursuing a HR career and has a minimum GPA of 2.5.

**Up to two (2) "HR Practitioner Scholarship"** will be awarded to:

- A LRSHRM chapter member, who is studying to obtain their HR certification (either SHRM or HRCI) or obtain continuing education units for HR recertification, and attends a minimum of half of the chapter meetings.

**Minimum Qualifications:** Applications will not be considered if incomplete or the minimum qualifications are not met.

### **College Student Scholarship:**

1. College student enrolled in an accredited college or university in the Lynchburg regional area.
2. Currently matriculated student who has demonstrated an interest in Human Resources as a career as evidenced by their selection of college major/minor and/or participation in a HR internship (to be confirmed by a letter (attached to scholarship application) from employer including scope of position, dates of completion, and supervisor's name and contact).
3. Grade Point Average (GPA) of at 2.5 or higher to be verified by a copy of the student's unofficial transcript attached to scholarship application.

### **HR Practitioner Scholarship:**

1. A chapter member to be in good standing
2. Attending at least one half of the LRSHRM monthly chapter meetings in previous 12 months, as verified by chapter meeting registration records.
3. A chapter member who wishes to obtain either HR certification or recertification.

### Process:

1. Applicants will complete the application for **one** of the two scholarships
2. All applications are received by the deadline with all required attachments in a pdf document via email to [lynchburgshrm@gmail.com](mailto:lynchburgshrm@gmail.com).
3. Prior to the board review and selection of award recipients if a current board member has applied for a scholarship, when and if this should occur, that board member will recuse him/herself, if applicable, from the Board's review and decision process. The board's decisions will be final.
4. The Scholarship Committee made up of three board members will screen all applications for minimum qualifications.
5. The LRSHRM chapter Board will review all qualified applications and select recipients to be awarded each of the scholarships. The board's decisions will be final.

### Application Period:

1. Applications may be submitted with all required attachments as a pdf via email to [lynchburgshrm@gmail.com](mailto:lynchburgshrm@gmail.com).
2. Applications are accepted **November, December, and January** each year.
3. Deadline to submit applications is **January 31<sup>st</sup>** of each year.
4. Winners will be announced at the **April** meeting each year.
5. Awards will be distributed within 30 days of the winner presentation.

Efforts will be made to time the announcement, application time, as well as the review, selection, and awarding of the college scholarships, around our local colleges' academic calendars. Recipients will be contacted in advance and invited to attend the chapter meeting when the scholarship winners are announced (if possible), so they may be recognized.

Page left blank intentionally for double sided printing



# Lynchburg Regional SHRM Scholarship Program



## HR PRACTITIONER APPLICATION

### APPLICANT INFORMATION (\*Required Fields)

Name\*

Street Address\*

City, State, Zip Code\*

Phone\*

E-Mail Address\*

### SCHOLARSHIP PROGRAM

Lynchburg Regional SHRM (LRSHRM) believes in investing in its members in two ways. Based on available funding each fiscal year, LRSHRM will award up to two \$500 scholarships in two categories: college student in a HR program, and HR practitioner working to obtain their HR certification or recertification. Minimum qualifications for all applications include:

#### HR Practitioner Scholarship:

1. A chapter member to be in good standing
2. Attending at least one half of the LRSHRM monthly chapter meetings in previous 12 months, as verified by chapter meeting registration records.
3. A chapter member who wishes to obtain either HR certification or recertification.

1. Applications may be submitted with all required attachments as a pdf via email to [lynchburgshrm@gmail.com](mailto:lynchburgshrm@gmail.com).
2. Applications are accepted **November, December, and January** each year.
3. Deadline to submit applications is **January 31<sup>st</sup>** of each year.
4. Winners will be announced at the **April** meeting each year.
5. Awards will be distributed within 30 days of the winner presentation.

### ESSAY: (required for both scholarship applications – College & Practitioner)

**Attach** a brief statement explaining how the LRSHRM Scholarship will impact your HR academic goals and/or your HR professional development goals (maximum 250 words).

### AGREEMENT AND SIGNATURE

I affirm that the facts in this application are true. I understand that if I am selected for a scholarship, any false statements, omissions, or misrepresentations made by me on this application may result in my losing the previously awarded scholarship.

Signature\*

Date\*

## **HR PRACTITIONER Scholarship Application Questions**

1. Are you a current member in good standing with LRSHRM?
2. How many chapter meetings did you attend in the last 12 months?
3. Which HR certification(s) do you wish to obtain or recertify?
4. Are you a National SHRM member?
5. What chapter and/or national position(s) have you held (now or previously)?
6. What chapter and/or national event(s) have you attended or committee(s) you've been a part of (now or previously)?
7. How many years of HR work experience do you have?